

**DDU DIVISION-COMMERCIAL/EAST CENTRAL RLY  
TENDER DOCUMENT**

**Tender No:** COM-TADK-DDU-25-28-R1

**Closing Date/Time:** 08/07/2026 15:00

**SR.DCM/MGS** acting for and on behalf of The President of India invites E-Tenders against Tender No **COM-TADK-DDU-25-28-R1** Closing Date/Time 08/07/2026 15:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

**1. NIT HEADER**

<b>Name of Work</b>	Engagement of 01 No. of attendant in lieu of TADK for Sr.DCM of DDU division through outsourcing for 03 years.		
<b>Bidding type</b>	Normal Tender		
<b>Tender Type</b>	Open	<b>Bidding System</b>	Single Packet System
<b>Tender Closing Date Time</b>	08/07/2026 15:00	<b>Date Time Of Uploading Tender</b>	17/06/2026 17:27
<b>Pre-Bid Conference Required</b>	No	<b>Pre-Bid Conference Date Time</b>	Not Applicable
<b>Advertised Value</b>	1408906.44	<b>Tendering Section</b>	COMMERCIAL
<b>Bidding Style</b>	Single Rate for Each Schedule Item	<b>Bidding Unit</b>	
<b>Earnest Money (Rs.)</b>	29000.00	<b>Validity of Offer ( Days)</b>	60
<b>Tender Doc. Cost (Rs.)</b>	0.00	<b>Period of Completion</b>	36 Months
<b>Contract Type</b>	Service - General	<b>Contract Category</b>	Expenditure
<b>Bidding Start Date</b>	24/06/2026		
<b>Are JV allowed to bid</b>	No	<b>Number of JV Member Allowed</b>	0
<b>Are Consortium allowed to bid</b>	No	<b>Number of Consortium Member Allowed</b>	0
<b>Ranking Order For Bids</b>	Lowest to Highest	<b>Expenditure Type</b>	Revenue

**2. SCHEDULE**

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule</b> ( ) A-Engagement of 01 No. of attendant in lieu of TADK for Sr.DCM of DDU division through outsourcing for 03 years.							1408906.44	
1	A	36.00	Numbers	39136.29	1408906.44	0.00	1408906.44	Above/ Below/Par
<b>Description:-</b> Outsourcing of 1 No. of attendant in lieu of TADK through contracted manpower through outsourcing agency.								

**3. ITEM BREAKUP**

No item break up added
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**4. ELIGIBILITY CONDITIONS**

**Special Financial Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per tender document attached.	No	No	Allowed (Mandatory)

**Special Technical Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per tender document attached.	No	No	Allowed (Mandatory)

**Bidders shall confirm and certify on the behalf of the tenderer including its constituents as under:**

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S.No.	Description
1	I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2	I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3	I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4	I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5	I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7	I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8	I/we understand that if the contents of the certificate submitted by us are found to be forged/false at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we and all my/our constituents understand that my/our offer shall be summarily rejected.
9	I/we also understand that if the contents of the certificate submitted by us are found to be false/forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee and may also lead to any other action provided in the contract including banning of business for a period of upto two year.
10	I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

**Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.**

S.No.	Description
1	<b>Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.</b> Please submit a certificate in the prescribed format (please download the format from the link given below). Non submission of the certificate, or submission of certificate either not properly filled in, or in a format other than the prescribed format shall lead to summary rejection of your offer. ( <a href="#">Click here</a> to download the Format of Self Certification)

**5. COMPLIANCE**

**Commercial-Compliance**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

**6. Documents attached with tender**

S.No.	Document Name	Document Description
1	GeneralConditionContractService1-34.pdf	GCC part1
2	GeneralConditionContractService35-70.pdf	GCC Part 2
3	GeneralConditionContractService71-102.pdf	GCC part 3
4	TendeDocofTADK_1.pdf	TD DOC

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017,

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issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

**Signed By:** RAJEEV RANJAN

**Designation :** Sr.DCM/MGS